



LEADING
DIAGNOSTIC SERVICES

INSTRUCTIONS FOR PACKING SPECIMENS IN ORANGE BAGS

Complete the request form



Histology



PLEASE PRINT CLEARLY

Room No. or Dept A FICTITIOUS HOSPITAL	Patient's Surname BLOGGS																			
Nature of Specimens DUODENAL BIOPSY	Title and Other Names MR JOE																			
	Date of Birth 080269 Tel No.																			
	Hospital No. H17-9123																			
Clinical Details Fe def Anaemia ? Coeliac	Consultant's Name(s) C. DOBBS																			
	Date & Time of Specimen 10 JUNE 17 09:45 Sex M																			
	Please tick appropriate box to ensure required billing procedure	Invoice to Insurer <input type="checkbox"/>	Dr <input checked="" type="checkbox"/>	Patient <input type="checkbox"/>																
		Insurance Details (PMI)																		
	Address for Invoice (Patient)																			
Previous Histology/Cytology No. (if relevant)	<input type="checkbox"/> Digital Pathology Image (please tick) NB: PMI rates will apply unless otherwise stated.																			
Consultant's Signature 	Date/Time of specimen 10/6/17 9:45																			

Place the specimen pot in the sealable specimen bag together with an absorbent pad and seal the bag



Place the request form in the pocket on the outside of the specimen bag



Record the details on the Unilabs Dispatch Log



Unilabs

IHS

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Independent Histopathology
 Services
 142-144 New Cavendish Street
 London W1W 6VF

SPECIMEN DISPATCH LOG FOR UNILABS

HOSPITAL NAME: A FICTITIOUS HOSPITAL

DATE SENT: 10 JUNE 2017 BAG No.: _____

PLEASE FAX TO: 020 7637 4913

PATIENT NAME	HOSPITAL REF.	SAMPLE TYPE	NUMBER OF POTS
JOHN DOE	H14235	SKIN LESION	1
AMY ANYONE	H17-2129	LIVER BIOPSIES	2
JOE BLOGGS	H17-9123	DUODENAL Bx	1

Dr Andrew Crofts, Managing Director | Dr Andrew Galloway BS, MRCP (UK) Path, Medical Director
 Dr Nicola Wilson MB BS, CCT (UK) Path, FRCR, Medical Director (pathology) | Prof Teresa Newell MB ChB FRCS MRCP Path
 Prof Anne Robinson MB BS, FRCS, FRCP (UK) Path, Ch. (Royal General Hospital) | Dr Paul Carey MBBS MRCP Path (UK) | Dr David Eneanya MBBS MRCP Path (UK) | Dr Michael Henderson Path, MRCP (UK) Path, FRCR Path | Dr Andrew Wainwright MBBS MRCP Path | Dr Nick Jackson MBBS FRC Path
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Accredited Medical Laboratory
 Reference No. 2380

Place the specimen bag in the shipping container



Place the shipping container in the orange bag



Record the orange bag number on the Dispatch Log



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SPECIMEN DISPATCH LOG FOR UNILABS

HOSPITAL NAME: A FICTITIOUS HOSPITAL

DATE SENT: 10 JUNE 2017 BAG No.: 220

PLEASE FAX TO: 020 7637 4913

PATIENT NAME	HOSPITAL REF.	SAMPLE TYPE	NUMBER OF POTS
JOHN DOE	H14235	SKIN LESION	1
AMY ANYONE	H17-2129	LIVER BIOPSIES	2
JOE BLOGGS	H17-9123	DUODENAL Bx	1

Dr Andrew Corbett, Managing Director | Dr Andrew Gallimore BSc MRCP FRCPath, Medical Director
 Dr Mark Wetherill MB ChB FRCPath FRCR, Medical Director (Cytology) | Prof Mike Fowler MD CIB FRCPath
 Prof Nigel Fildes MB ChB FRCR FRCP FRCPath | Dr Robert Allan MBBS MRCP FRCPath | Dr John Durrant MBBS MRCP FRCPath
 Dr Martin Henderson MBBS MRCP FRCPath | Dr Alison Howarth MBBS MRCP FRCPath | Dr Nida Ijaz MBBS FRCPath
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 Dr Heather Wilson MBBS MRCP FRCPath | Dr John Smith MBBS MRCP FRCPath | Dr Giuseppe Cusi MD FRCPath

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Fax the Dispatch Log to Unilabs



Place the Dispatch Log in the orange bag and apply a security seal



Ensure the reversible flap is turned to display the correct address for the Unilabs laboratory





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