Title: User guidance for IHS Connect



Information Classification

Effective Date:

March 2013

Copy No.:

IHS Connect

Online Pathology

Unilabs IHS Connect' is a 24/7 web-access based portal designed to allow clients to securely view their patients' results online. This allows for faster response times and convenient worldwide access to reports and images. All reports are protected by personal password and privileged access, making it a highly secure system. There is a facility to print, digitally store or archive the resulting viewable PDF files.

System requirements

- Web browser (internet explorer, google chrome, Mozilla Firefox, Safari etc).
- Adobe Acrobat reader. •
- User ID and Password.

Getting started

To access IHS Connect, you should access the following URL: https://www.ihsconnect.unilabs.co.uk

You will now be presented with the logon screen, as shown below in figure 1.

Figure1		
https://www.ihsconne	×	
← ⇒ C 👫 🔒 http	os://www.ihsconnect.unila	bs.co.uk <mark>/</mark> SafirLisConnect.dll
🔢 Apps 8 Google Acc	ounts 🔊 Citrix Access Ga.	
SafirLIS Connect		
User id		
Password		
ОК	Cancel	

Enter your user ID and password, and then click **OK** to log on.

If you have not yet received your login details, please send an email to uksupport@unilabs.com

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Searching for samples / patient details:

Once you have logged on, you will be able to search for online reports by clicking on one of the three options displayed at the top of the screen. We recommend using the 'History' option, as this accounts for any possible spelling complexities. (See figure 2 below).

Figure 2				
← ⇒ ¢	偧 https://www.i	hsconnect. unilabs.co.uk /SafirLis	Conr 🔎 – 🔒 🏉 ihsconnect.unilabs.co.uk	×
File Edit Vie	w Favorites	Fools Help		
SafirLIS C	onnect			
	History	Search for person	Search for sample	

Welcome	to	SafirLIS	Connect
Version: 2.0.8 S	QL(IH	s)	

Table 1: Menu options

Menu Option	Description	Example
History	Show samples received by IHS.	Today, the past week, past month, six months or all samples previously sent to the Laboratory.
Search for Person	Enter the required patient's surname (Patient I.D) and Date of Birth.	01/01/2006
Search for Sample	Enter the required sample's IHS Path number.	10 1 00001

Checking sample status and viewing or printing reports:

After you have chosen your option and criteria, the samples/patients details requested will be displayed in alphabetical order (depending on your search criteria) in the format shown below.

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https://www.ihsc	onnect.unilabs	.co.uk/safirlisco	on								<u>۵</u> -
t connected!	History	Search for p	erson	S	earch for	sample	Main pag	e i			
										Page: 2(14)
1	oday	One v	veek	One n	ionth	Three months	Six mor	iths	All	First Prev	Next Last
Sumame	First name	DOB	Gender	Client Ref Nr	NHS Nr	Other Client Ref	Hospital Nr	Req. date	Status	LID (printed)	LID (not printed)
Sumame xxxxxxxxxxx	First name	DOB 01-02-1960	Gender F	Client Ref Nr 10T483869	<u>NHS Nr</u>	Other Client Ref	Hospital Nr	<u>Req. date</u> 24-08-2010	<u>Status</u> Auth.	LID (printed) 10.1.00001 View	LID (not printed)
<u>Surname</u> xxxxxxxxxx xxxxxxxxxx	First name x000000000 x00000000	DOB 01-02-1960 03-12-1961	Gender F M	Client Ref Nr 10T483869 10T482862	<u>NHS Nr</u>	Other Client Ref	Hospital Nr	Req. date 24-08-2010 23-08-2010	Status Auth. Reported	LID (printed) 10 1 00001 View	LID (not printed)
Sumame x000000000 x000000000 x000000000	First name 2000000000 200000000 200000000	DOB 01-02-1960 03-12-1961 20-07-1978	Gender F M F	Client Ref Nr 10T483869 10T482862 10T475322	<u>NHS Nr</u>	Other Client Ref	Hospital Nr	Reg. date 24-08-2010 23-08-2010 23-08-2010	Status Auth. Reported Reported	LID. (printed) 10.1.00001.View	LID (not printed) 10 1 00002 10 1 00003
Surname x000000000 x000000000 x000000000 x000000	First name 2000000000 200000000 200000000 20000000	DOB 01-02-1960 03-12-1961 20-07-1978 25-07-1948	Gender F M F	Client Ref Nr 10T483869 10T482862 10T475322 10T485512	<u>NHS Nr</u>	Other Client Ref	Hospital Nr	Req. date 24-08-2010 23-08-2010 23-08-2010 23-08-2010	Status Auth. Reported Reported Auth.	LID (printed) 10 1 00001 View	LID (not printed) 10 1 00002 10 1 00003
Surname xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	First name x000000000 x00000000 x0000000 x0000000 x000000	DOB 01-02-1960 03-12-1961 20-07-1978 25-07-1948 14-04-1970	Gender F M F F M	Client Ref Nr 10T483869 10T482862 10T475322 10T485512 10T485724	<u>NHS Nr</u>	Other Client Ref	Hospital Nr	Req. date 24-08-2010 23-08-2010 23-08-2010 23-08-2010 23-08-2010	Status Auth. Reported Reported Auth. Reported	LID (printed) 10 1 00001 View 10 1 00004 View	LID (not printed) 10 1 00002 10 1 00003 10 1 00005
Surname xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	First name x00000000X x0000000X x0000000X x0000000X x0000000X	DOB 01-02-1960 03-12-1961 20-07-1978 25-07-1948 14-04-1970 28-08-1964	Gender F M F F M	Client Ref Nr 10T483869 10T482862 10T475322 10T485512 10T485524 10T427847	NHS Nr	<u>Other Client Ref</u>	Hospital Nr	Req. date 24-08-2010 23-08-2010 23-08-2010 23-08-2010 23-08-2010	Status Auth. Reported Auth. Reported Auth.	LED (printed) 10 1 00001 View 10 1 00004 View	LID (not printed) 10 1 00002 10 1 00003 10 1 00005

From this screen, you will be able to see all the patient details received by Unilabs IHS on the request form – including

- Surname
- Forename
- Date of birth
- Hospital number etc.

In the far right hand columns, you can check to see whether the report is available to be viewed online or whether it's still being reported.

If the pathology number appears in the *"LID (not printed)"* column, then it is still being reported and will not be available to view. However, if the pathology number appears in the *"LID (printed)"* column *(circled in red above in figure 3)* you can click on this link to view a PDF (Adobe Reader) version of the final report.

Support and help:

For any help or support when using IHS Connect, please contact the Unilabs I.T Support team at <u>uksupport@unilabs.com</u> / 0207 299 4490.